

**CONSTITUTION AND BY-LAWS
OF
BAT YAM – TEMPLE OF THE ISLANDS**

ARTICLE ONE – NAME

1. The name of this Congregation shall be BAT YAM - TEMPLE OF THE ISLANDS ("Congregation").

ARTICLE TWO—NATIONAL AFFILIATION

1. This congregation is affiliated with the Union for Reform Judaism ("URJ"). It shall pay dues to the URJ and be entitled to all services as well as privileges prescribed in the URJ Constitution and By-Laws.

ARTICLE THREE—MISSION AND PURPOSE

1. The Mission of this Congregation is to provide a place of worship in the Jewish Reform tradition and to create an extended Jewish family.
2. Its Purpose is to foster the principles of Judaism and to help ensure the continuity of the Jewish people by worship, education and community service.

ARTICLE FOUR—MEMBERSHIP AND DUES

1. Any person seeking to uphold the mission and purpose of the Congregation as expressed in ARTICLE THREE shall be eligible to apply for membership. Applications shall be submitted to the Membership Committee for review and submission to the Board of Trustees. A majority vote of the Board of Trustees shall be required for acceptance.
2. Only membership of a Full Family Unit or its equivalent shall have two votes. Full Single Membership shall have one vote. Affiliate members shall not have a vote.
3. The Board of Trustees shall establish a schedule of dues and fees annually, consistent with budget and financial requirements of the Congregation. The Board of Trustees shall define a Full membership, an Affiliate membership or any other category of membership as necessary.

4. A member in arrears in dues more than sixty (60) days may, upon a vote of the Board of Trustees, be removed from the membership rolls of the Congregation after thirty (30) days' notice, in writing, sent to the member at the address on record with the Congregation.
5. The President, with the Treasurer, may, at their discretion, reduce a member's dues.
6. Any member wishing to resign shall do so in writing to the Board of Trustees.

ARTICLE FIVE—MEETINGS OF THE CONGREGATION

1. The annual meeting of the Congregation shall be held during the winter season of each year, on such a date as the Board of Trustees shall designate with at least fifteen (15) days written notice to the membership. Publication in the Bat Yam Bulletin shall constitute "written notice".
2. At the annual meeting a proposed budget for the coming fiscal year, as approved by the Board of Trustees, shall be submitted to the membership. Officers and trustees shall be elected for the offices and terms designated.
3. Special meetings of the Congregation may be called by the President, or may be called by a majority of the Board of Trustees, or upon a written petition to the Board of Trustees requested by twenty (20) percent of the members eligible to vote. The special meeting must be set not later than twenty (20) days after receipt of a valid written petition, and the notice of the special meeting, sent electronically or published in the Bat Yam Bulletin, must set forth its purpose. No purpose other than that specified in the notice may be discussed at the special meeting.
4. At a regular or special meeting, a quorum shall consist of twenty (20) percent of members eligible to vote. Proxy, Fax, E-Mail or other written notice shall be considered for the determination of a quorum. A majority of votes by the quorum shall be required for the adoption of any resolution or election of any officer or trustee. Less than a quorum can adjourn a meeting.

ARTICLE SIX—BOARD OF TRUSTEES

1. The Board of Trustees shall consist of the seven (7) officers and eight (8) trustees elected by the membership at the annual meeting, for a term of two years.

2. Eight (8) members of the Board of Trustees shall constitute a quorum. Members of the Board of Trustees who are not present at a meeting for valid reasons, may submit a valid vote by Authorized Proxy, Fax, E-mail or other written vote to the President or the Recording Secretary. Authorized Proxy, Fax, E-mail or other written vote to the President or the Recording Secretary shall be considered, if necessary, for the determination of a quorum. Less than a quorum can adjourn a meeting.
3. The Board of Trustees shall manage the affairs of the Congregation, its finances and its properties. The Board of Trustees shall set such standards and safeguards as to ensure the integrity of Bat Yam's assets. It shall fill all vacancies of officers and trustees in case of resignation, death, removal, disqualification or otherwise, until the next election by the Congregation to fill the remainder of the vacant term. The Nominating Committee shall propose a candidate(s) to fill such vacant position(s).
4. The meetings of the Board of Trustees shall be held on a monthly basis from November through April, and at the call of the President from May through October. A special meeting at any time shall be called by the President at the written request of at least five (5) members of the Board of Trustees. The meeting must be called within seven (7) days of the written request received by the Recording Secretary.
5. Unless otherwise provided herein or by resolution of the Board of Trustees, Roberts Rules of Order, Latest Revision, shall govern the procedure at all meetings of the Congregation and Board of Trustees.
6. A Parliamentarian appointed by the President shall have the power to construe the provisions of the By-Laws and rules and regulations; and said construction, if adopted by a majority of the Board of Trustees, shall be binding upon the members of the Congregation or the Board of Trustees, as the case may be.
7. All significant new projects, contracts or changes in ritual procedure shall be approved by the Board of Trustees prior to implementation.

ARTICLE SEVEN—COMMITTEES

1. After the annual election of the Board of Trustees for the ensuing year, the President, in organizing the administration of the Congregation, shall appoint the chairpersons of the following Standing Committees:

- a. The FINANCE COMMITTEE shall evaluate policies pertinent to the fiscal operations of the Temple, and make such recommendations to the Board of Trustees as appropriate. The committee shall have the prime responsibility of formulating a budget for the Congregation for the ensuing year, to be readied for presentation, adoption and/or amendment by the Board of Trustees. It shall also submit an annual audit of the Temple's fiscal operations for the previous budget year.
- b. The MEMBERSHIP COMMITTEE shall provide the activities necessary to encourage new and continued membership.
- c. The COMMUNICATIONS COMMITTEE shall be responsible for the publication of the Bat Yam Bulletin and for keeping the membership and the community informed of the activities of the Congregation.
- d. The CARING & VISITING COMMITTEE shall make contact with hospitalized and home-bound ill members, send cards of comfort and other services.
- e. The TZEDAKAH COMMITTEE shall collect funds contributed by Congregation members and others and distribute those funds to needy organizations. These funds shall be kept in a separate account for such purpose.
- f. The HOUSE COMMITTEE shall prepare the ritual elements of the Temple for religious services.
- g. The PROGRAM COMMITTEE shall plan and organize the Scholar-in-Residence, Hannukah, Passover and the annual meeting programs and any other appropriate programs sponsored wholly or partly by the Temple.
- h. The DEVELOPMENT COMMITTEE shall recommend to the Board of Trustees ways and means of fund raising and shall administer and coordinate such activities.
- i. The RITUAL COMMITTEE shall serve in an advisory capacity to the Rabbi and Board of Trustees in the creation, evolution and implementation of ritual and worship practices that will encourage participation and spiritual growth for the Congregation and its members.

- j. The NOMINATING COMMITTEE shall consist of five (5) members of the Congregation, appointed by the President and confirmed by the Board of Trustees. A report of the names of those nominated shall be given to the congregation at least twenty (20) days prior to the annual meeting of the Congregation. Nominations for any officer or trustee may be made by written petition of five (5) members, in good standing, of the Congregation, which nominating petition shall be filed with the Recording Secretary and publicized at least ten (10) days prior to the annual meeting.
2. The President shall also appoint the chairpersons of such other Special Committees as the Board of Trustees may establish from time to time.
3. Except for the Nominating Committee, the President, with the chairperson of each Standing or Special Committee, shall appoint the members of each Committee.

ARTICLE EIGHT—OFFICERS

1. The officers of the Congregation shall be as follows: President; First Vice President; Second Vice President; Recording Secretary; Corresponding Secretary; Treasurer; and Immediate Past President. Their duties shall be as follows:
 - a. The President will preside at all meetings of the Congregation and the Board of Trustees. He or she shall perform such duties as are usual for such office and shall be an ex-officio member of all committees, except the Nominating Committee. He or she shall not be eligible to vote as an ex-officio member of a committee.
 - b. The First Vice-President, in the absence or incapacity of the President, shall perform the duties of the President.
 - c. The Second Vice-President, in the absence or incapacity of both the President and First Vice-President, shall perform the duties of the President.
 - d. The Recording Secretary shall record all minutes of the meetings of the Board of Trustees and of the Congregation, give notices of all meetings, and be custodian of the documents and records of the Congregation.

- e. The Corresponding Secretary shall attend to all correspondence of the Congregation and the Board of Trustees.
- f. The Treasurer shall be the custodian of all the monies and valuables of the Congregation. Such person shall keep the financial records and accounts, prepare such reports as the Board of Trustees may require and be a permanent member of the Finance Committee. The Treasurer shall present and explain the budget at the annual meeting of the Congregation.
- g. The Immediate Past President shall have voting power at the Board of Trustees meetings and shall serve until there is a succeeding Immediate Past President.

ARTICLE NINE—AMENDMENTS

- 1. Any amendments to these BY-LAWS may be proposed by the Board of Trustees or by at least ten (10) percent of the members eligible to vote by submitting a written petition to the Board of Trustees. The proposed amendments may be acted upon at a regular or special meeting of the Congregation called for that purpose. A two-thirds (2/3) affirmative vote by the members eligible to vote, in person or by proxy, is required for a By-Laws change. Amendments to the By-Laws shall become effective immediately upon approval by the Congregation.

ARTICLE TEN—HISTORICAL NOTE

- 1. This Constitution and By-Laws shall supersede the Constitution and By-Laws adopted by the membership on February 12, 1993 and amended April 3, 2003, and amended March 25, 2004, and amended November 19, 2009 and amended March 14, 2013.

Approved by the Congregation

March , 201